



ARTWORK DISPLAYS

We are planning a monthly rotation of artwork to be displayed at the Exchange to allow emerging artists and members of the local community an opportunity to exhibit their work.

- Artwork will be displayed for approximately 1 month with an opening night for friends, family and the public on the first Tuesday of the month (display opening date).
- In addition to the artwork being seen by members of the Exchange and their guests during the remainder of the month, artwork will also be accessible to be viewed by the public every Tuesday night as well as selected Saturday mornings.
- Each monthly display will be promoted on our web-site.
- In the event of enquiries regarding sales, details will be passed to the Artist to negotiate sale and delivery arrangements directly with the customer.
- No commission will be deducted from sales.
- The following admin fee will be requested prior to the artwork being displayed to cover use of the display equipment, hanging of the artwork, production of artist information for display, exhibition leaflets, web-site and other publicity material and staff time for opening night and public views.

£20 for the Entrance wall or Lounge wall (approx. 3m each)

£40 for the Co-working room wall or Long corridor wall (approx. 6m each)

- Artwork and information required for promotional material should be submitted 2 weeks prior to the display opening date and display pieces should be delivered to the Exchange 1 week prior to the display opening date.
- Display pieces will be available for collection 2 days following the display end date.

If you are interested in applying for your work to be displayed, please complete an application form and attach any supporting information to be considered by our panel.

**Please return to: Moseley Exchange
149-153 Alcester Road
Moseley
Birmingham
B13 8JP**



APPLICATION TO DISPLAY ARTWORK

Name _____
Contact Number _____
Email Address _____
Website _____

Brief description of your work (please attach a separate sheet if required)

Please give further details of the pieces you would like to display

Title & Description (including media)	Dimensions	Price	Image attached

Any other notes

Signed:

Date:

I would like to be added to the Exchange Events e-mail mailing list

Office Use: Date Received: _____ Application reference: _____